

The University Senate of Michigan Technological University

Proposal 2-12 (Voting Units: Full Senate)

"Graduate Appeals of Suspension or Dismissal"

Background/Rationale

This proposal is intended to establish a policy regarding graduate appeals of suspension or dismissal. The policy formalizes longstanding practice in the graduate school, and it has been reviewed and approved by the Graduate School, Graduate Faculty Council, Graduate Student Government, and legal counsel.

Proposal

The Graduate School will consider appeals of suspension and dismissal decisions issued by the Graduate School. Students must submit a graduate appeal form to the dean of the graduate school within ten (10) business days following notification of the suspension or dismissal.

Attached is the proposed policy in its entirety in the University policy format.

Policy in University Policy format:

Policy:	-will be assigned by policy coordinator-
Title:	Graduate Appeals of Suspension or Dismissal
Effective:	First day of the semester after approval
Senate Proposal:	Yes
Responsible University Officer:	Dean of the Graduate School
Responsible Office:	Graduate School

Policy Statement

The Graduate School will consider appeals of suspension and dismissal decisions issued by the Graduate School.

Policy Requirements

This policy applies to students who are currently enrolled in a graduate program or have been enrolled in a graduate program within the preceding year. Graduate students must submit a complete Graduate appeal form to the Graduate School before the dean can consider an appeal request. This form must be submitted to the Graduate School within ten (10) business

days following the date on which the Graduate School sent an email to the student notifying the student of the suspension or dismissal.

Reason for Policy

The policy will provide due process to students who wish to appeal a suspension or dismissal decision issued by the dean of the Graduate School.

Related Policy Information

If the appeal is not successful, the student will remain suspended or dismissed from the graduate program. If the appeal is successful, the student will be reinstated in the graduate program.

This policy is a formal statement of longstanding practice in the Graduate School, and has been reviewed by the Graduate School, Graduate Faculty Council, Graduate Student Government, and legal counsel.

Exclusions

This policy does not apply to undergraduate students or graduate students who have not been enrolled in a graduate program within the preceding year.

Contact(s)

Office/Unit

Graduate School

Telephone Number

(906) 487-2327

Definitions

None.

Responsibilities

Graduate Student - Be aware of policy. Complete and electronically submit a complete Graduate Appeal Form to the Graduate School within ten (10) business days following the notification date of the suspension or dismissal.

Graduate School staff - Receives the Graduate Appeal Form, reviews it for completeness, and forwards to the dean for a decision.

Dean of the Graduate School - Reviews the Graduate Appeal Form, renders a decision, and notifies the student.

Procedures

In support of this policy, the following procedures are included:

- Submitting an appeal request

Forms and Instructions

In support of this policy, the following forms/instructions are included:

- Graduate Appeal Form (appeal.pdf)

Appendices

NA

Additional Information

NA

History

Adoption Date:

Introduced to Senate: 21 September 2011

Approved by Senate: 05 October 2011

Approved by Administration: 21 October 2011

Became Senate Policy 415.1