I. Discussion
   A. Christa Walck: Departmental assessment

II. News
   A. Reminder: Percy Julian award nominations due to Center for Diversity and Inclusion 3/16 (Waters email 2/14)
      Student leadership awards nominations due 3/2 or 3/16 (Cook email 2/3)
   B. CAREER Workshop:
      2/29: noon discussion for those interested in trip to DC
      MUB Ballroom A2
   C. Safety discussion: Chemical monitoring software changes
      Rekhi 214, 4:00 PM (see email 2/22/12 11:41 am and reminder 2/27/12 1:24 pm)
   D. CSA Speaker: Randall Isaccson: The Biology of Business
      Thursday 3/1: 6:00 PM MUB
      Reception afterwards in Alumni lounge
      Chairs please try to attend? And urge faculty and students to do so as well.

III. On-going Issues
   A. Charter revisions
   B. Assessment Activities: Learning Goals for programs / map classes against Univ. goals
   C. Enrollment Targets: Review and revise enrollment targets; discuss appropriate faculty loads
   D. Departmental Scholars nominations due to Max March 2, 2012
      1-page summary of achievements (Seel email 1/20)
   E. Finishing Scholarship applications due March 14 (D. Charlesworth email 1/27)

This year, Federal OSHA is expected to move to new system for classification and labeling of chemicals that will also require reformatting of current MSDSs into a new Safety Data Sheet (SDS) format. To assist departments and laboratories in meeting this new requirement, the University is considering the purchase a web based MSDS management system known as MSDSonline. All employees who use chemicals on the job and/or manage chemical inventories and Material Safety Data Sheets are strongly encouraged to attend this session to be a part of the process for evaluating this system.

DATE: Tuesday, February 28th      TIME: 4:00 pm      LOCATION: Rekhi Hall – 214