I. Information Items
   A. Music minor moved to Senate; TESOL certificate approved by Senate
   B. Thy Yang – request for any international dual degree programs?
   C. Flexible Work Options web page (Christianson email 3/2)
   D. Sponsored program office session on IRB – 3/17, noon to 1:00 PM (Pichette email 3/2)
   E. Update: Function and placement of ETS
   F. IT Unit Assessments started

II. Discussion
   A. Dual Career situation:
      
      PLEASE BRING LIST OF ALL SPOUSAL ISSUES ENCOUNTERED DURING CURRENT HIRING CYCLE.
   
   B. Budget review/ preliminary recommendations (handouts)

III. On-going Issues
   A. Effort Certification: Research Accounting and HR working on adjustments.
   B. Departmental Scholar selections: March 2 deadline (Max email, 1/24)
   C. Function and placement of ETS – still being discussed in deans council