

## Admission Procedure – How to Print your I-94

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Beginning April 30, 2013, individuals entering the United States through an airport or seaport using a nonimmigrant visa (including the H, L, O, P and TN classifications) will no longer receive a paper Form I-94 to record their entry and departure dates. Instead, Customs and Border Protection (CBP) will place an entry stamp in the visa holder's passport and create an electronic record of their admission to the US.

A copy of the electronic record will be available at: [www.cbp.gov/I94](http://www.cbp.gov/I94)

Please note the following important points about the paperless admission process:

- Because mistakes do happen, foreign nationals will want to access and review the entry information in the electronic record shortly after admission to the US. The following information will be needed to access the record: name, date of birth, passport number and country of issuance, and the date and class of admission to the US.
- Please pay particular attention to the class of admission (i.e., H-1B, L-1A, etc.) and the expiration date noted in the record. Please contact us if you believe that the CBP has made an error.
- The biographical data contained in the electronic record will be taken directly from the passport. This is yet another reason to be sure that the biographical information in the passport, including the spelling and order of the name, is accurate.
- A paper print out of the electronic record may help to obtain a social security number, driver's license or other benefits.
- A paper print out of Form I-94 is currently the best way to verify work authorization for I-9 purposes.
- The electronic record of admission will be automatically erased when the foreign national departs the United States or within two years of entry, whichever comes first.
- Individuals entering the US by land and/or via advanced parole will continue to receive a paper Form I-94.

**We strongly recommend that all nonimmigrants who do not receive a paper Form I-94 access and print a copy of their electronic record shortly after entering the US.**

For more information, the CPB FAQ about the paperless admission process can be accessed at: [http://www.cbp.gov/linkhandler/cgov/newsroom/fact\\_sheets/travel/i94\\_factsheet.ctt/i94\\_factsheet.pdf](http://www.cbp.gov/linkhandler/cgov/newsroom/fact_sheets/travel/i94_factsheet.ctt/i94_factsheet.pdf).

Thank you! If you have any questions, please call (906) 487-2280 – Fax Number (906) 487-3220