Graduate Faculty Council

Agenda

October 2, 2007

1. Review minutes of 9/4/07
2. Old Business
   a. Elect President
   b. Elect Secretary
   c. Action Items from last meeting
      i. Exceptions to Continuous Enrollment policy aka Picken’s proposal
      ii. Peace Corps Masters International (MI) in RTC
3. New Business
   a. Graduate School update (Huntoon)
      i. Thesis and dissertation
      ii. GFC/Senate roles (see attachment 1)
   b. Room arrangements/scheduling
   c. Other items at the discretion of the new president

ATTACHMENT 1:

Item 1: Text of email from Huntoon to Sloan, Glime, Polzien, Lovett-Doust, and N. Auer following up on a meeting held on 9/26/07 regarding the roles of the GFC and the Senate:

All - I looked on the web for the senate constitution and I then reviewed it. It looks to me like all of the things we agreed to are already fairly clearly spelled out in the constitution (I have attached a copy of Article III with the appropriate sections highlighted). There were a couple of items down under section 4 that I had not thought broadly about in the past and these cover those issues about which Janice and I had some initial disagreement but then agreed should go to the senate.

Janice said that she would like some sort of senate resolution. I might recommend the following... We could list out the segments that are highlighted on the attached document and state that the Senate will have oversight authority over the GFC on issues that fall into these categories. Should we meet again about this concept? Or why it is the wrong approach (I'm open to discussion here - just throwing out an idea).

We will also need to work on the GFC side to implement an ongoing process by which the senate is continually informed about where to find information about what the GFC is doing - specifically in the form of an agenda and minutes for meetings.

A question: does this need to happen before/after every GFC meeting, once per semester, or once per year? If the GFC gets a good secretary going and works with the gradschool staff to make sure that agendas/minutes are posted in a timely fashion, the up-to-date communication will always be available at the same place. I don't want to overload anyone with emails, but want people to know where to find what they want. We can think about this - we can send them to the Senate - or just post on the website - which is best? Or is there another approach that is better yet? Should we meet about this? I need input on this.

In the meantime - I will continue to write up and forward proposals to the senate for items that fall within their purview. I guess for now I will stop sending information items - unless I hear that isn't what people want.

Jackie

Item 2: Attachment to above email.
ARTICLE III – FUNCTIONS

F. List of Matters of Responsibility and Authority

1. Matters of Academic Policy and Procedures
   a. The Senate has the responsibility and authority to review and establish policy and procedures in these areas:
      1. All curricular matters, including establishment, dissolution, and changes in degree programs
      2. Requirements for certificates and academic degrees.
      3. Regulations regarding attendance, examinations, grading, scholastic standing, probation, and honors.
      4. Teaching quality and the evaluation of teaching.
      5. All matters pertaining to the academic calendar.
      6. The appointment, promotion, tenure, dismissal, and leaves of the academic faculty.
      7. Criteria for positions that are to be accorded academic rank.
      9. Regulations concerning the awarding of honorary degrees.
      10. Procedures for the selection of Deans and Department Chairs.
      11. Requirements and criteria for unit charters for each academic department.
      12. Other areas under authority as may be granted by the Board of Control, the University President, or their designated representative.
   b. The Senate has the responsibility to review, make recommendations, initiate, and participate in the formulation of policy and procedures in these areas:
      1. Academic organization, including the establishment or elimination of schools, colleges, or departments, and the reorganization of the academic structure.

2. Matters of Research Policy and Procedures
   a. The Senate has the responsibility and authority to review and establish policy and procedures in these areas:
      1. All issues and performance other than the allocation and distribution of resources.
   b. The Senate has the responsibility to review, make recommendations, initiate, and participate in the formulation of policy and procedures in these areas:
      1. Allocation and distribution of unrestricted funds made available to the University for discretionary allocation in support of research or scholarly work.

3. Matters of Policy and Procedures Concerning Professional Staff
   a. The Senate has the responsibility to review, make recommendations, initiate, and participate in the formulation of policy and procedures in these areas:
      1. All issues of concern only to professional staff.

4. Other Matters of Policy and Procedure
   a. The Senate has the responsibility and authority to review and establish policy and procedures in these areas:
      1. Internal function of the Senate, including Bylaws, committee structure, etc.
      2. Other areas under authority as shall be granted by the Board of Control, the University President, or their designated representative.
   b. The Senate has the responsibility to review, make recommendations, initiate, and participate in the formulation of policy and procedures in these areas:
      1. Fringe benefits.
      2. Institutional priorities.
      3. Allocation and utilization of the University’s human, fiscal, and physical resources.
      4. The J. R. Van Pelt Library, computing facilities, audiovisual support, E. R. Lauren Bookstore, Seaman Museum, etc. as they affect scholarly, instructional, and research activities.
      5. Admission standards and procedures.
      6. Student financial aid.
      7. Selection of the University President, the Provost, and other major University-wide
administrators.
8. Administrative procedures and organizational structure.
9. The evaluation of administrators.
10. All areas of student affairs not mentioned specifically above, including their effect on the educational process and on academic achievement.

G. Voting on the various matters shall be limited to subsets of senators and their constituents. (Reference is made to Section F of this article).
   1. Only Faculty Senators or their Alternates, including at-large Faculty Senators, may vote on academic matters.
   2. Only Faculty Senators or their Alternates, including at-large Faculty Senators, and Professional Staff Senators representing independent research units or their Alternates may vote on research matters.
   3. Only Professional Staff Senators or their Alternates, including at-large Professional Staff Senators, may vote on matters affecting the professional staff.
   4. All Senators or their Alternates may vote in Senate matters affecting the entire University.
   5. All Senators or their Alternates may vote in Senate committee deliberations.
   6. The Bylaws shall include procedures for classifying the academic, research, staff, and other matters brought before the Senate.

H. As part of its functioning, the Senate should coordinate its activities and cooperate with appropriate representative groups of faculty, staff, and students on campus.