

Your Free Application for Federal Student Aid (FAFSA) was selected for “verification.” In this process, the Financial Aid Office will compare information from your FAFSA with your 2021 IRS tax data or other financial documents. Federal student aid regulations mandate the collection of this information. Failure to complete verification will prevent you from receiving financial aid. We are required to send discrepant data to the FAFSA processor for correction. Refer to enclosure ***Instructions for Submitting 2021 Federal Tax Information or Proof of IRS Non-Tax Filing*** to obtain further guidance on completing Step 3.

**Step 1 – Student Identification**

\_\_\_\_\_ M \_\_\_\_\_  
 Last Name First Name MI Michigan Tech ID# Date of Birth

**Step 2 – Household Information**

List the people in your household by name, age, and relationship to you

- include yourself, and your spouse if you have one.
- include your children, if you will provide more than half of their support from July 1, 2023 through June 30, 2024, even if they do not live with you. Do not list foster children or children for whom you pay child support.
- include other people if they now live with you, you provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.
- include the full name of the college for any household member who will be attending at least half time between July 1, 2023 and June 30, 2024, and will be enrolled in a degree, diploma or certificate program.

Full Name	Age	Relationship	Full Name of College Attending in 2023 - 2024
		Self	Michigan Technological University

More members—attach a separate sheet.

### Step 3 – 2021 Income Information

**Did you file a 2021 Federal Income Tax Return?** Check **ONLY** the **ONE** box in each column that applies.

Student	Spouse				
Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	IRS Data Retrieval was used to provide <b>2021</b> tax information. <b>A copy of all W-2 form(s) and/or Schedule C [business], F [farmers], K-1 (Form 1065) [partnerships]</b> have been or will be submitted.			
Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	A <b>signed</b> copy of the <b>2021</b> tax return was or will be submitted along with a <b>copy of all W-2 form(s)</b> . The signed copy must include pages 1 & 2 of the federal 1040 form along with all pages of Schedules 1, 2, 3, C, F, and K-1 (Form 1065), if applicable. (Married students who file separate returns must provide a return with schedules for each filer.)			
Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	A <b>2021 IRS Tax Return Transcript</b> was or will be submitted along with a <b>copy of all W-2 form(s) and/or K-1 (Form 1065) [partnerships]</b> . Do <u>not</u> submit an IRS Tax <u>Account</u> Transcript. (Married students who file separate returns must provide a transcript for each filer.)			
No <input type="checkbox"/>	No <input type="checkbox"/>	I had no source of income in calendar year <b>2021</b> . I certify that I did not file and was not required to file a <b>2021</b> IRS Tax Return; tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. Work-study is a source of earned income.			
No <input type="checkbox"/>	No <input type="checkbox"/>	I received the following source(s) of income during calendar year <b>2021</b> . I certify that I did not file and was not required to file a <b>2021</b> IRS Tax Return; tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. <b>I will provide copies of W-2 form(s) for all sources of earned income listed below.</b>			
Student Source(s) of Income		Amount	Spouse Source(s) of Income		Amount
		\$			\$
		\$			\$
		\$			\$
		\$			\$

### Step 4 – Student must sign this worksheet

Certification: By signing this verification worksheet, I certify that all the information reported on it is complete and correct.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.**

This form can be mailed to: Michigan Technological University, Student Financial Services Center, 1400 Townsend Dr., Houghton, MI 49931-1295; faxed to 906-487-3042, or uploaded through [mymichigantech.mtu.edu](http://mymichigantech.mtu.edu)