

Your Free Application for Federal Student Aid (FAFSA) was selected for “verification.” In this process, the Financial Aid Office will compare information from your FAFSA with your 2021 IRS tax data or other financial documents. Federal student aid regulations mandate the collection of this information. Failure to complete verification will prevent you from receiving financial aid. We are required to send discrepant data to the FAFSA processor for correction. Refer to enclosure ***Instructions for Submitting 2021 Federal Tax Information or Proof of IRS Non-Tax Filing*** to obtain further guidance on completing Step 3.

Step 1 – Student Identification

_____ M _____ / /
 Last Name First Name MI Michigan Tech ID# Date of Birth

Step 2 – Household Information of the Parent(s) Listed on the FAFSA

List the people in your parent(s)' household by name, age, and relationship to you

- include yourself, and the parent(s) listed on the FAFSA (including a stepparent).
- include your parent(s)' other children, even if they don't live with your parent(s), if (a) your parent(s) will provide more than half of their support from July 1, 2023 through June 30, 2024, or (b) the children would be required to provide parental data when applying for federal student aid. Do not list foster children or children for whom your parent(s) pay child support.
- include other people if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.
- include the full name of the college for any household member, **excluding your parent(s)**, who will be attending at least half time between July 1, 2023 through June 30, 2024, and will be enrolled in a degree, diploma or certificate program.

Full Name	Age	Relationship	Full Name of College Attending in 2023 - 2024
		Self	Michigan Technological University

More members—attach a separate sheet.

Step 3 – 2021 Income Information

Did you file a 2021 Federal Income Tax Return? Check ONLY the ONE box in each column that applies.

Student	Parent(s)		
Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	IRS Data Retrieval was used to provide 2021 tax information. A copy of all W-2 form(s) and/or Schedule C [business], F [farmers], K-1 (Form 1065) [partnerships] have been or will be submitted.	
Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	A signed copy of the 2021 tax return was or will be submitted along with a copy of all W-2 form(s) . The signed copy must include pages 1 & 2 of the federal 1040 form along with all pages of Schedules 1, 2, 3, C, F, and K-1 (Form 1065), if applicable. (Married parents who file separate returns must provide a return with schedules for each filer.)	
Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	A 2021 IRS Tax Return Transcript was or will be submitted along with a copy of all W-2 form(s) and/or K-1 (Form 1065) [partnerships] . Do <u>not</u> submit an IRS Tax <u>Account</u> Transcript. (Married parents who file separate returns must provide a transcript for each filer.)	
No <input type="checkbox"/>	X	I had no source of income in calendar year 2021 . I certify that I did not file and was not required to file a 2021 IRS Tax Return; tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. Work-study is a source of earned income.	
No <input type="checkbox"/>	X	I received the following source(s) of income during calendar year 2021 . I certify that I did not file and was not required to file a 2021 IRS Tax Return; tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. I will provide copies of W-2 form(s) for all sources of earned income listed below.	
X	No <input type="checkbox"/>	I (and/or my spouse) certify that I (we) did not file and was (were) not required to file a 2021 IRS Tax Return; tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. I (we) received the following source(s) of income during calendar year 2021 . I (we) will provide a Verification of Non-filing Letter from the IRS along with copies of W-2 form(s) for all sources of earned income listed below. Note: If you are reporting no income (or negligible income), please provide a letter of explanation of how the family subsisted.	
Student Source(s) of Income	Amount	Parent Source(s) of Income	Amount
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Step 4 – Student and Parent must sign this worksheet

Certification: By signing this verification worksheet, we certify that all the information reported on it is complete and correct. The student and at least one parent must sign.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.

This form can be mailed to: Michigan Technological University, Student Financial Services Center, 1400 Townsend Dr., Houghton, MI 49931-1295; faxed to 906-487-3042, or uploaded through mymichigantech.mtu.edu