Enterprise Student Advisory Board
Charter
Friday January 28, 2011

Mission:
To provide a communication medium among the Enterprise teams and between the Enterprise teams and the Enterprise Governing Board

Who we are:
A board representing the entire student body in the Enterprise Program

Management Structure:

- 2 Co-Chairs
- 1 Secretary
- Nominated and elected at the first meeting of each academic year; i.e. first meeting of the fall semester each year. Consequently, the duration of a term shall be for 1 year.
- Co-Chairs are responsible for the operation and organization of the board, including, but not limited to, meeting scheduling, meeting planning, organization, attending Enterprise Governing Board meetings as requested and all other operational issues
- Secretary will be responsible for recording meeting minutes and any other documentation

Subcommittee Structure:

- 1 committee leader voted on by committee members
- Committee leaders are responsible for scheduling and planning committee meetings and any other operational issues

Meetings:

- Meetings will be held every other week throughout the fall and spring semesters
- Meetings will preferably be held on weeks that the Governing Board does not meet
- A meeting will be held the week before the Enterprise Recruitment Fair

Responsibilities:

- Each ESAB member is a representative of their Enterprise team
- Allow collaboration between different Enterprise teams
- Help to identify and support Program continuous improvement initiatives
- Provide a forum to which teams can bring their problems to seek solutions and give to the Governing Board
- Promote knowledge of general populous of Enterprise teams
- Each ESAB member is to give information from ESAB and the Governing Board to their Enterprise team and from their Enterprise team to ESAB and the Governing Board
- Provide a full contingent of representatives from which to get input
• Group of representatives that allows for the trading of good ideas and advice and provide these ideas to the Governing Board
• Be an information hub
• Help to welcome new Enterprises as they form
• Implement or assist in implementation of changes that are beneficial to Enterprise teams or the Enterprise system as a whole
• Plan and host the Enterprise Recruitment Fair
• Create and Update the Enterprise Recruiting Binder
• Participate on sub-committees as needed to support above listed responsibilities

**Enterprise Governing Board:**

• If requested, provide a budget for ESAB
• Inform ESAB of important changes or issues
• Provide or help to obtain approval for various projects as requested by ESAB